

GOVERNMENT OF ODISHA
CO-OPERATION DEPARTMENT

QUOTATION CALL NOTICE

File No.: COOP-OE2-ESTT-0011-2015 4176 /Coop., Date: 19.07.19

Sealed quotations in plain paper / Letter pad are invited from intending registered firms / suppliers located at Bhubaneswar having valid GSTN under OGST Act, 2017 and Income Tax clearance certificate for supply of official articles / stationeries for official use in Co-operation Department for the year 2019-20 as detailed in Annexure-A. The quotations should reach the undersigned within seven days from the date of issue of the notice. The authority reserves the right to reject all or any quotation without assigning any reason thereof. The quotation received incomplete or after the scheduled date shall be rejected. The accepted quotation will be valid for one year.

Name of the Firm with full particulars.

PROFORMA FOR QUOTATION

SL. No.	Item	Make / Model	Specification if any	Unit Pack	Unit Price in Rs.	Remarks
1	2	3	4	5	6	

Memo No. 4177 /Coop., Date: 19.07.19

[Signature]
19.7.19
Deputy Secretary to Government

Copy alongwith copy of the Annexure forwarded to all Departments with request to display in their Notice Board for wide publicity.

Memo No. 4178 /Coop., Date: 19.07.19

[Signature]
19.7.19
Deputy Secretary to Government

Copy forwarded to State Portal Group I.T. Centre, Odisha Secretariat with a request to upload the Notice alongwith Annexure-I in the Odisha Govt. website for publication.

Memo No. 4179 /Coop., Date: 19.07.19

[Signature]
19.7.19
Deputy Secretary to Government

Copy forwarded to Sergeant of Police, Secretariat Security / Chief Receptionist for information and necessary action. He/She is requested to allow the bidders to quote their quotation in the Co-operation Department.

Memo No. 4180 /Coop., Date: 19.07.19

[Signature]
19.7.19
Deputy Secretary to Government

Copy alongwith copy of the Annexure-I to Department Notice Board and Shri Rakesh Rosan Pradhan, Junior Programmer, Co-operation Department for hosting Quotion Call Notice in the Department website for wide publicity of the notice.

[Signature]
19.7.19
Deputy Secretary to Government

The quotationer should contain following documents

1. Registration Certificate of the firm / supplier
2. GST Registration Certificate
3. Copy of PAN
4. Up to date GST filling certificate
5. IT Return Certificate

LIST OF ARTICLES

Sl. No.	Name of the Items	Brand
1	2	3
1	Add Gel Pen (Black, Red, Blue, Violate)	Good Quality
2	Add Gel Pen (Staff Pen)	Reynolds Racer / Flair
3	Acid (Hydrochloric)	Good Quality
4	Battery (Pencil)	Eveready
5	Bucket (Plastic)	Ankur
6	Budkin (Plastic Handle)	Mayur
7	Bleaching Powder (Per Kg.)	Good Quality
8	Cello Tape 1/2"	Good Quality
9	Cello Tape 1", Cello Tape 2"	Good Quality
10	Calculator (12 Digit)	CASIO MJ-120 TW
11	Collin Spray	Collin
12	Chair Cushion (16"X16")	Aerocrom
13	Cup-Plate	Bone China
14	Cup Set	Bone China
15	Camphore / Napthalin Ball	Good Quality
16	Colour Flag (100 Nos. Pkt) (1/2", 1" & 2")	Good Quality
17	Calling Bell (Music Electrical) Ding-dong	Cona
18	Cord Less Calling Bell	Cona
19	Candle	Good Quality
20	Cloth Envelop A4 size	Good Quality
21	Dettol Hand Wash	Dettol
22	Duster Washing Cloth (Per Meter)	Good Quality
23	Dak Pad (Plastic Coated)	Times
24	Dettol Liquid	Dettol
25	Dak Carrying Bag	Good Quality
26	Door Mat (Plastic) Per Meter	Good Quality
27	Envelop (Small) (9"X4")	White / Brown
28	Envelop (Medium) (11"X5")	White / Brown
29	Envelop A4 (Laminated)	White / Brown
30	Engagement Pad & Stand (Flat)	Good Quality
31	Extension Cord (Electrical)	Cona
32	Emergency Light	Bajaj / Philips
33	Fevistick	Good Quality
34	Floor Washing Brush with handle	Good Quality
35	Fevicol	Fevicol

32	Emergency Light	Good Quality	33	Fevistick
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Sl. No.	Name of the Items	Brand
1	2	3
51	Mouse Pad	Good Quality
52	Marker Pen (Yellow, Green & Red)	LINC
53	Magnifying Glass (Big)	Superior Quality
55	Needle (Big)	Good quality
56	Odonil	Odonil
57	Pen Stand (Four Holder) (VIP)	Kevika
58	Pencil	Natraj / Apsara
59	Punching Machine (Single Whole)	Kangaroo
60	Plastic Folder 'L' Type	Good Quality
61	Plastic Folder (Bottom) Executive	Good Quality
62	Plastic File	Good Quality
63	Paper Weight (Executive)	Kevika
64	Plastic Tray	Good Quality
65	Pencil Eraser	Natraj
66	Pencil Sharpner	Natraj
67	Plastic Mug	Good Quality
68	Plate Big Size	OASIS
69	Plate Medium	OASIS
70	Phenyl (Black) Per Ltr.	Bull
71	Phenyl (White/Green) Per Ltr.	Nimely
72	Room Freshener (Premium, Sandle, Rajanigandha)	Good Quality
73	Remote Control Battery	Eveready
74	Rain Coat (Gents / Ladies)	
75	Scissor Big Size	Natraj
76	Stapler (Medium))	Kangaroo-DS
77	Stapler (Big)	Kangaroo- HP-45
78	Stapler Pin (Small)	Kangaroo
79	Stapler Pin (Big)	Kores
80	Surf Excel Powder	Surf
81	Stamp Pad (Small / Big)	Kores
82	Salu Cloth (Cotton) Per Mtr.	Good Quality
83	Sutuli Per Kg.	Good Quality
84	Thread Roll Per Packet	Good Quality
85	Telephone Receiver	Be-tel
86	Telephone Twin Set with Elemeter	Be-tel
87	Torch Light 3 Cell	Eveready
88	Tea Tray (Plastic)	Good Quality
89	Tag	Good Quality
90	Thermo Flask (1 Ltr. / ½ Ltr.)	Eagle
91	Umberlla Big Size (Floding)	K.C. Paul
92	VIM Powder	VIM
93	White on Fluorescent (50mm & 75mm)	Corporate
94	Writing Pad 18"X22" spiral	Good Quality
95	White Correcting Fluid	Kores
96	Waste Paper Basket Bucket Type (Plastic)	Good Quality
97	Water Bottle (Steel)	Good Quality
98	Water Heater (Tea Kettle)	Good Quality