

**GOVERNMENT OF ODISHA
COOPERATION DEPARTMENT**

Advertisement

Applications in the prescribed format (enclosed herewith) are invited from interested retired Law Officers or those retired from Odisha Legal Service/ OSJS well versed with court cases and legal matters for contractual engagement as Legal Consultant (One post) in the Secretariat Establishment of Cooperation Department in accordance with GA & PG Department Resolution No. 23750- GAD dated 27.08.2014 and Finance Department O.M No. 7022, dated 17.03.2018.

2. The contractual engagement shall be made initially for a period of 01(one) year and may be extended for subsequent period subject to satisfactory performance , upto a total period of four years not beyond the age of sixty five years of age in any case.

3. The eligibility criteria of candidates for appointment as Legal Consultant on contractual basis shall be as follows:

i) should have the qualification of Bachelor's Degree in Law from a recognized University.

ii) should be below the age of 65 years and physically fit to discharge his/her duties.

iii) should have good service records

iv) should not have any Disciplinary Proceeding or Vigilance Case or Criminal Cases instituted against him/her during his/her service period.

v) should not have been penalized for misconduct during the last 5 years of his service.

vi) should not be a member of a political party.

4. The consolidated remuneration of the contractual employee shall be at the rate prescribed in Finance Department O.M No. 7022, dated 17.03.2018.

5. The appointee has to discharge such duties and in such a manner, as may be prescribed by Cooperation Department from time to time.

6. The period of contractual engagement shall not be counted as Government service for the purpose of pension and any other retirement benefits.

7. The re-engaged employee shall be subject to and abide by the prescribed Conduct Rules applicable to the Government Servant and his/her contractual engagement may be terminated at any time by the Competent Authority due to unsatisfactory performance by giving one month notice, and in case of any misconduct including, but not limited to, misappropriation , negligence or causing loss to Government , without any prior notice. In case the re-engaged employee desires to resign from the engagement , he/she shall do so by giving a month's notice in writing to the Competent Authority. After expiry of the notice period , the re-engaged employee shall be relieved after handing over full charges of records to the relieving Officer as decided by the Department.

8. The applicant shall furnish an Undertaking at the time of joining the duty in regard to truth and correctness of the information furnished by him/her . He / She shall have to furnish the prescribed



undertakings and such other documents as may be required.

9. The Competent Authority reserves the right to reject any / all applications without assigning any reasons thereof.

10. The application along with biodata in the prescribed proforma available in the Department website: <https://coop.odisha.gov.in/> should be addressed to the Secretary to Government, Cooperation Department, Lok Seva Bhawan and should reach the undersigned within 15 days from the date of publication of the Advertisement by post or by hand positively. Application(s) received thereafter shall not be entertained.

[Signature]
04/07/2022
Additional Secretary to Government

Memo No. 5758 /Coop., Dated: 04.07.2022

(File No. COOP-OE1-MISC-0008-2019)

Copy forwarded to all Departments of Government for publication of the Advertisement in their Notice Boards.

[Signature]
04/07/2022
Under Secretary to Government

Memo No. 5759 /Coop., Dated: 04.07.2022

Copy forwarded to Issue Section of Cooperation Department for information and necessary action.

They are requested to publish the Advertisement in the Notice Board of this Department.

[Signature]
04/07/2022
Under Secretary to Government

Memo No. 5760 /Coop., Dated: 04.07.2022

Copy forwarded to All other Sections/ Cells of Cooperation Department for information and necessary action.

[Signature]
04/07/2022
Under Secretary to Government

Memo No. 5761 /Coop., Dated: 04.07.2022

Copy along with a copy of the application-cum-Biodata form forwarded to the Senior IT Programmer, Cooperation Department with a request to upload the Advertisement and application-cum-Biodata form in the Department website: <https://coop.odisha.gov.in/> / Head State Portal Group, Loka Seva Bhawan, Bhubaneswar/ Chief Receptionist, Loka Seva Bhawan, Bhubaneswar/ Sergeant, Secretariat Security, Loka Seva Bhawan, Bhubaneswar for information & necessary action.

[Signature]
04/07/2022
Under Secretary to Government

APPLICATION-CUM-BIODATA FORM FOR ENGAGEMENT OF RETIRED LAW OFFICERS OR THOSE RETIRED FROM ODISHA LEGAL SERVICE AS LEGAL CONSULTANT ON CONTRACTUAL BASIS IN THE SECRETARIAT ESTABLISHMENT OF COOPERATION DEPARTMENT.

please affix recent
passport size
photograph

1. Name of applicant :-

2. Father' / Husband's name :-

3. Date of Birth (as per Service Book)

(Self – attested copy of first page of the Service Book or any other certificate in proof of date of Birth should be attached)

4. Date on which the applicant retired from Government Service:

(Self- attested copy of the Retirement Order should be attached)

5. Post held at the time of retirement

6. Name of the Deptt. from which retired:-

4. Total period of Service rendered in various Deptt. (s) in different posts:

5. Permanent Address:-

6. Present (Correspondence) Address:-

7. Mobile No.:-

8. e-Mail ID:-

9. Educational Qualification:-

10. Experience (court cases dealt):

11. Whether any Vigilance Case or Departmental Proceedings or Criminal Prosecution is contemplated or pending against the applicant or has been penalized for misconduct during the preceding five years of retirement?

If so, details thereof:

12. Whether the applicant has been a member of any political party after his / her retirement:-

13. Last Pay (Level in the Pay Matrix under ORSP Rules, 2017) at the time of retirement:



2022
04/07/2022
Under Secretary to Govt.
Co-operation Department

Self- attested copy of last increment order/ pay fixation order should be attached

14. Whether the applicant has computer knowledge:

15. Period of engagement in any Department(s) , if any.

- a)
- b)
- c)
- d)

UNDERTAKING

I do hereby declare that I shall abide by the terms and conditions as stipulated by Cooperation Department and all statements made in this application-cum-biodata form are true, complete and correct to the best of my knowledge and belief. I also undertake that in the event of any information being found false ; or incorrect or ineligibility being detected in future or after my engagement as Legal Consultant, action as deemed proper can be taken against me by the Department and immediate dis-engagement shall be made without stating reasons thereof.

Place:

Date:

(Full signature of the applicant)

Ajax
04/07/2022
Under Secretary to Govt.
Co-operation Department

